REQUEST TO INITIATE PURCHASE PARTS/TOOLS/ODCs AND/OR SERVICES (RIP)**

Contractor: **TOOL#:**

Client: **Date:**

                                                                   Project Name:

                                                                   Project/IA#:

                                                                   Contract/Task Order:

** If the Prime Contractor has an approved purchasing system the Contractor shall prepare and submit a RIP to be reviewed and signed by the FEDSIM COR.

		Last Inv submitted:
TO:	FEDSIM Contracting Officer's Representative	**CLIN # VALUE:**	$0.00
		CUMULATIVE AMOUNT BILLED:	$0.00
		BALANCE:	$0.00
FROM:	Requestor	**RIP ESTIMATE:**	$0.00
THROUGH:	Client POC	**BALANCE:**	$0.00

SUBJECT: Request to Initiate Purchase #

DATE:

Client Point of Contact:

PURPOSE/JUSTIFICATION OF REQUEST:

The purpose of this request is to

Below is the estimated cost of purchase:

ITEM Tool (CLIN #):		
Cost to Government: @#	$	-
Fee	$	-
General & Administrative (G&A) Cost	$	-
Total Cost Not to Exceed (NTE):	$	-

All material purchases shall be made in accordance with customer requirements. All materials shall become the property of the Government and shall be regarded as Government Furnished Property (GFP), and unless previously approved by the Contracting Officer, shall be used only in performance of this Task Order. All materials shall be purchased in accordance with FAR 52.244-2 and approved purchasing procedures. All Tools and ODCs shall be purchased in accordance with Task Order requirements and shall not exceed the funded amount on this Task Order.

It is the responsibility of the Contractor to ensure that the prices quoted are fair and reasonable at the time of submission and are in the best interest of the Government. The Contractor shall furnish price quotes for hardware and software purchases.

Please contact me at (000) 000-0000 if you have any concerns or questions.

FEDSIM COR Approval:

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Signature   Date